

# CORDOVA BAY ASSOCIATION FOR COMMUNITY AFFAIRS 2015



BE SURE TO CHECK IT OUT...  
**CORDOVA BAY DAY!**  
AT ST. DAVID'S CHURCH  
AND AT THE PLAZA



**ANNUAL GENERAL MEETING - 22 APRIL 2015**

# **Cordova Bay Association for Community Affairs Annual General Meeting Agenda**

- **Welcome and BOD introductions- motion to approve Minutes from the last AGM, motion to approve this Agenda**
- **Guest Speaker- Mayor Atwell- 25 minutes**

**BREAK- refreshments- 15 minutes**

- **AGM called to Order**
- **Treasurers Report- motion to approve**
- **Committee Reports- Membership, Traffic, Planning, President's**
- **Elections Committee- motion to approve**
- **New Business**
- **Adjournment**

**NOTE: DOOR PRIZE- 2 LOCAL PRIZES**

# **CORDOVA BAY ASSOCIATION FOR COMMUNITY AFFAIRS**

## **BOARD OF DIRECTORS 2014-15:**

- 1. President: Anthony Minniti**
- 2. 1st Vice President: Larry Gontovnick**
- 3. 2nd Vice President: David Kuprowsky\***
- 4. Secretary: Colleen Flynn**
- 5. Treasurer: Barb Lucas**
- 6. Planning Chair: Tom Richey**
- 7. Membership Chair: Randy Otto\***
- 8. Traffic Chair: Graham Shorthill\***
- 9. Public Relations Chair: Pablo Miranda**
- 10. Director at Large: vacant\***
- 11. Director at Large: vacant\***

**\*5 positions open for  
election for two-year terms.**

# Mayor Richard Atwell



# Question & Answer Period



**Curious "residents"**



**2013 AGM Audience**

# AGM MINUTES FROM 2014

**Cordova Bay Association for Community Affairs  
ANNUAL GENERAL MEETING**

**April 23, 2014 Meeting held at Cordoba Bay 55 Plus Centre, Cordova Bay Rd**

**Present:** Anthony Minniti, Barb Lucas, Graham Shorthill, Pablo Miranda, Sylvia Burkhardt, Randy Otto, Larry Gontovnick, Ed Boomars, David Kuprowsky, Lori Strandlund, Secretary

Members of the Community: 74 CBA members in attendance

The meeting called to order at 7:01 pm.

Anthony Minniti welcomes everyone and introduces the Members of the Board of Directors.

Larry Gontovnick introduces the Special Guest Speaker, Dr. Trevor Hancock, University of Victoria.

Dr. Hancock talks about creating healthy communities.

Barb Lucas thanks Dr. Hancock and invites the attendees to join us for our Annual General Meeting.

8:25 pm the Cordova Bay Association for Community Affairs calls to order its Annual General Meeting.

**Motion** by Anthony Minniti: To approve the minutes of the previous AGM meeting of April 25, 2013; seconded by Lori Strandlund; Carried  
Treasurers Report presented by Barb Lucas

**Motion** by Barb Lucas to accept the financial statements as presented; seconded by Larry Gontovnick; Carried

# AGM MINUTES FROM 2014

Membership Report presented by Randy Otto

Traffic Report presented by Graham Shorthill

Cordova Bay Day Report presented by Sylvia Burkhardt

Planning and President's Report presented by Anthony Minniti

Elections; Six positions were filled on the Board of Directors by members of the CBA for a two-year term: Anthony Minniti, Pablo Miranda, Larry Gontovnick, Sylvia Burkhardt, Barb Lucas, and Tom Richey.

Farewell to past board member Arran McLellan.

All of the 2014 Annual General Meeting presentation slides are available on the CBA website at [cbasn.com](http://cbasn.com).

No new business.

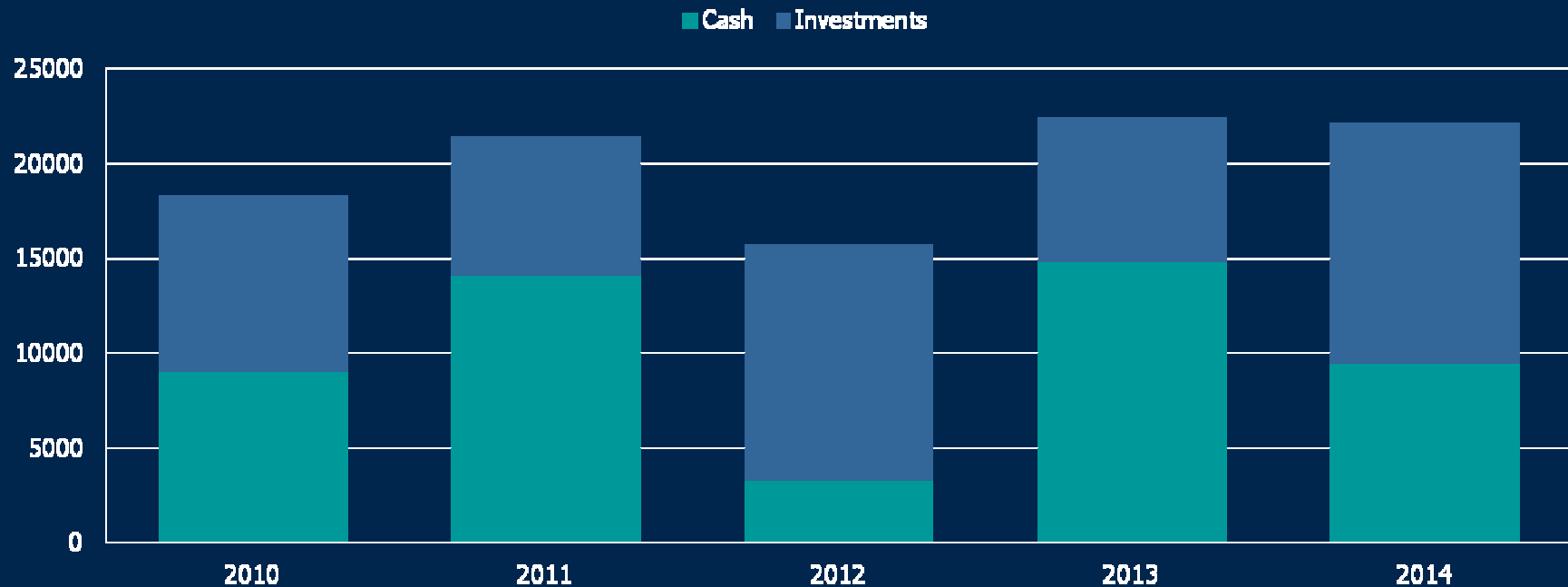
**Motion** by Anthony Minniti to adjourn the meeting; Seconded by Barb Lucas; Carried  
Annual General Meeting is adjourned at 9:25 pm.

**Motion will be  
made for  
adoption of AGM  
minutes from  
2014**

# Treasurer's Report 2014

## Barb Lucas

### 5 year Financial Account Status as at December 31st of each year

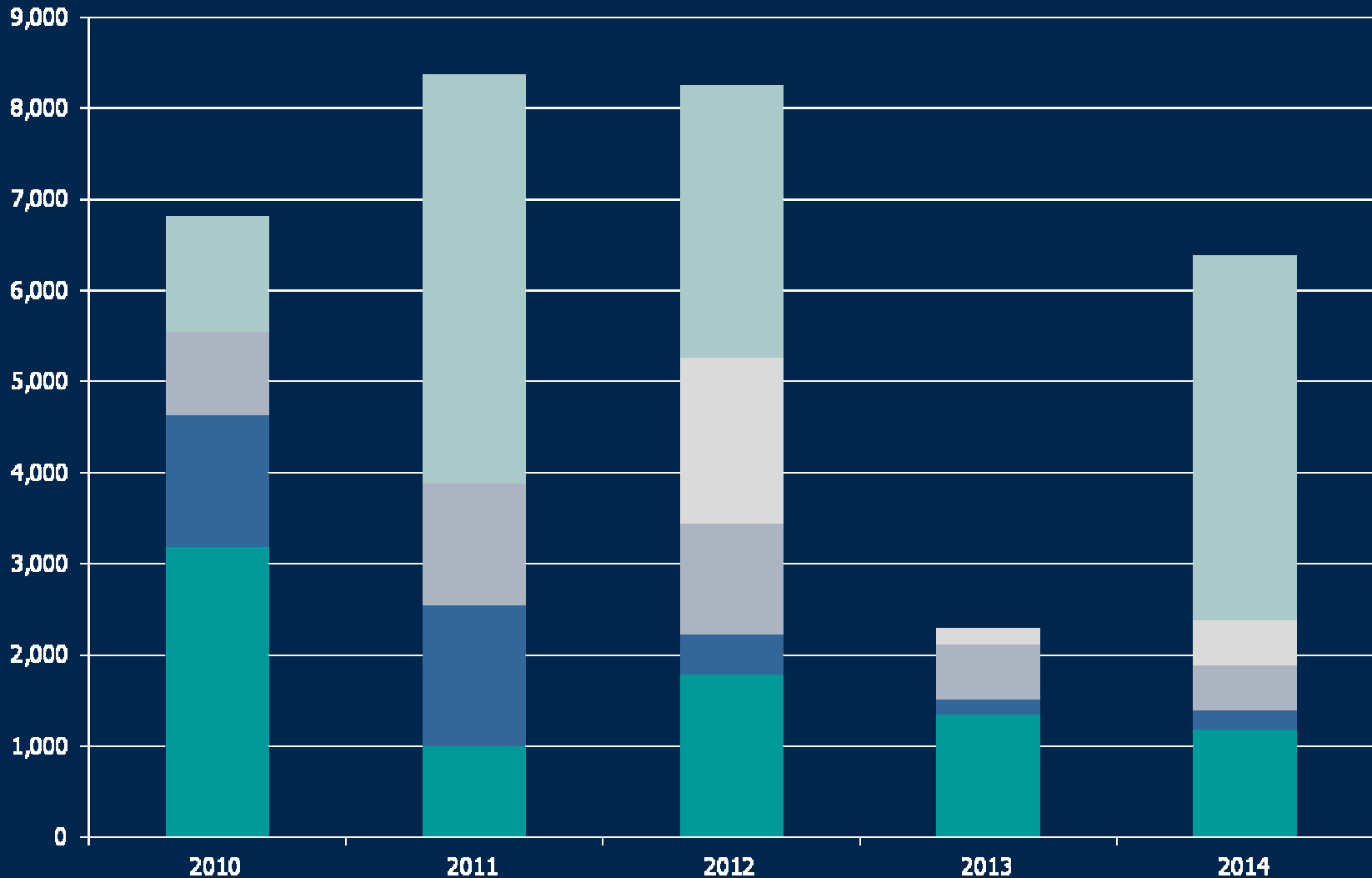


- **CBA financial account status has been very stable over the past 5 years**
- **Balance at start of 2014 was \$16, 988 (\$16,256 operating surplus)**
- **Funds available to support community improvements**



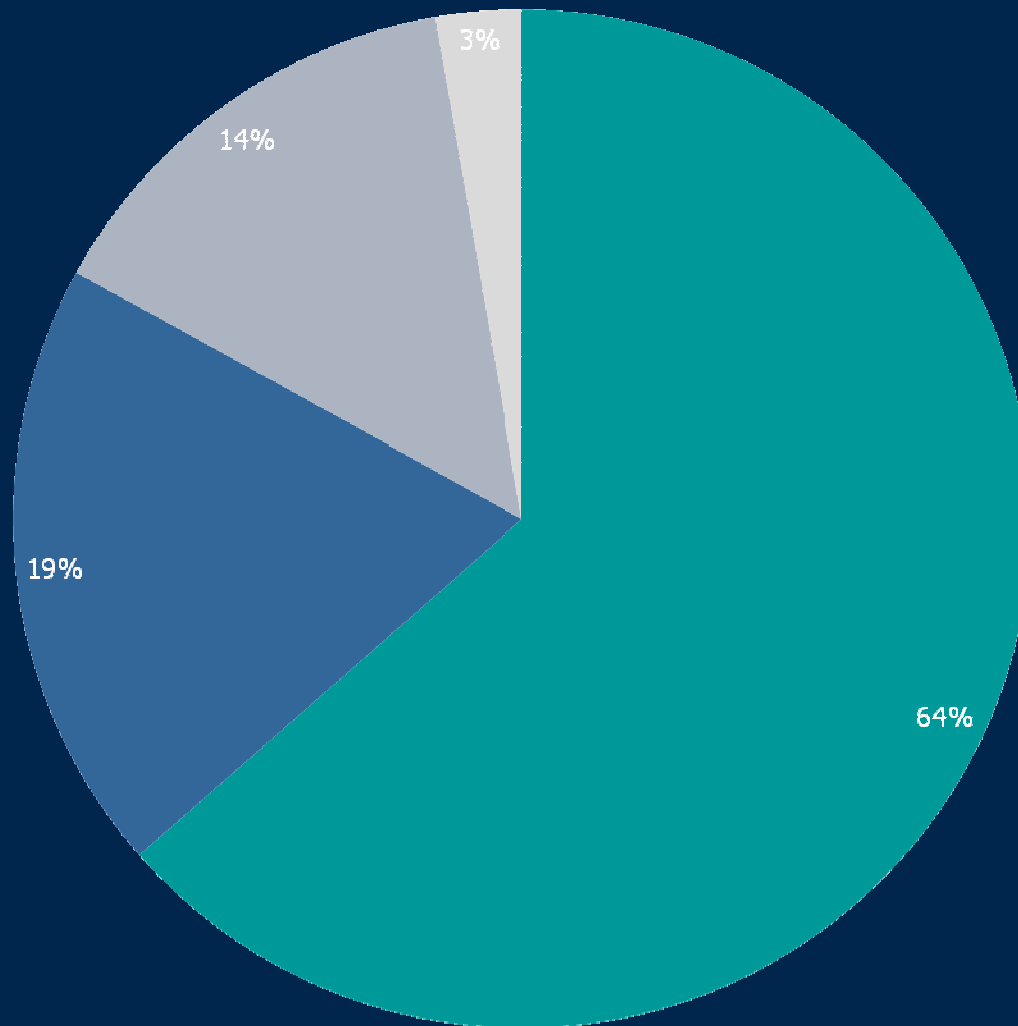
# 5 Year Operating & Community Contributions Spending Review

- Website & Cordovan
- AGM / ACM / Volunteer Costs
- Office & Other
- Promotional / One-time Costs
- Community Contributions - Net of Saanich Grants



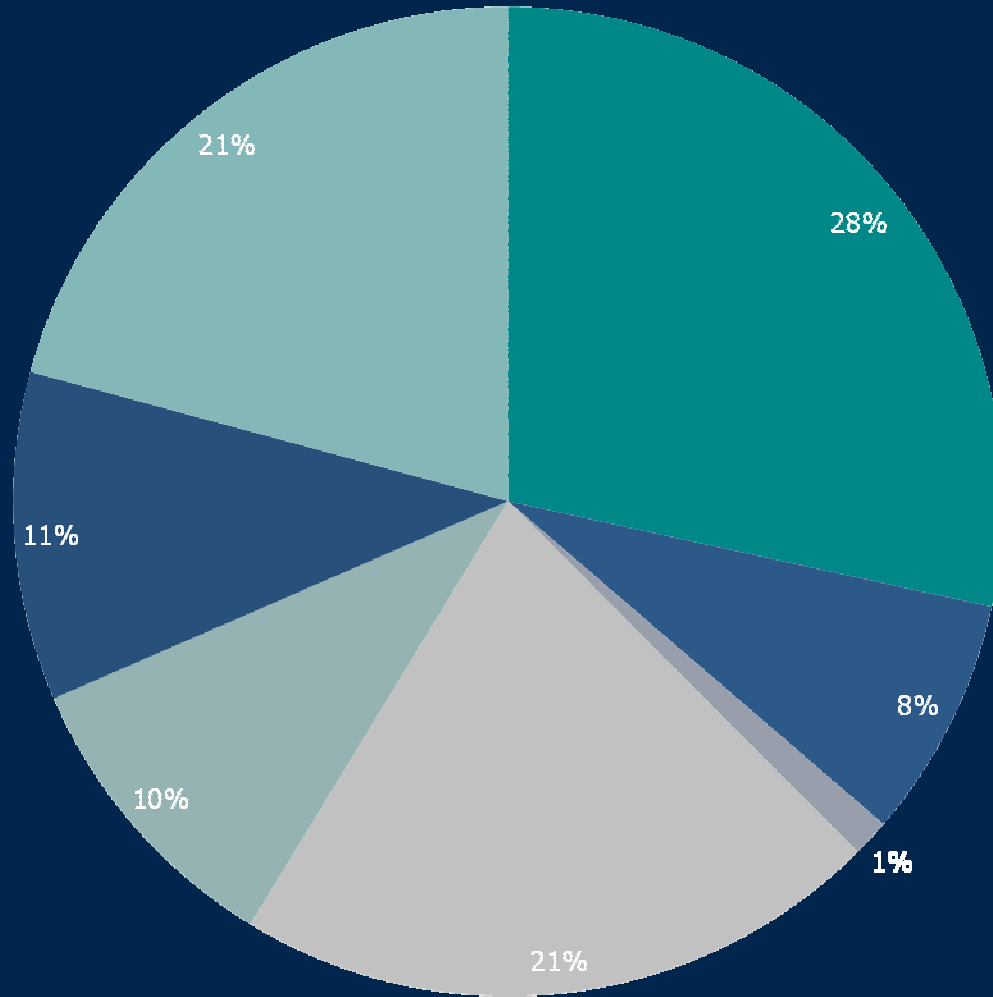
# 2014 Revenue - Operating

Memberships Saanich operating grant Advertising Interest



# 2014 Expenses - Operating

■ Cordovan ■ AGM ■ Board meetings ■ Website ■ Office ■ Other ■ Cordova Bay promotional items



# CBA FINANCIAL REPORT

## Cordova Bay Association for Community Affairs Balance Sheet December 31, 2014

Assets:	2014	2013
Cash	9,493	14,752
Investments (RBC)	12,752	7,620
Shares, Coast Capital Savings Credit Union	5	5
	<u>22,240</u>	<u>22,377</u>
<b>Net Assets Represented By:</b>		
Accounts Payable	-	-
Prepaid Membership	1,010	1,065
Accumulated Surplus from General Operations	16,256	16,988
Accumulated Surplus from Community Fund	4,123	3,514
	<u>22,240</u>	<u>22,397</u>



Anthony Minelli, President



Barb Lucas, Treasurer

## Cordova Bay Association for Community Affairs Statement of General Operations and Community Fund For the Year Ended December 31, 2013 (with comparative figures for 2013)

	2014	2013
<b>General Operations</b>		
<b>Revenue</b>		
Memberships	3,590	3,145
Operating grant - Saanich	1,100	1,100
Advertising	805	1,060
Interest income	155	250
	<u>5,650</u>	<u>5,555</u>
<b>Expenses</b>		
Cordova publishing and distribution	677	918
Annual General Meeting	188	172
Board meeting expenses	29	-
Transfer to Community Fund	4,000	-
Website expenses	504	423
Office and insurance expense	233	326
Other expenses	751	460
	<u>6,382</u>	<u>2,299</u>
Net Revenue in Excess (Less than) Expenses	<u>( 732 )</u>	<u>3,256</u>
Accumulated Surplus, General Operations, beginning of year	16,988	13,732
Accumulated Surplus, General Operations, end of year	<u>16,256</u>	<u>16,988</u>
<b>Community Fund</b>		
<b>Revenue</b>		
Cordova Bay Day, net results	809	1,095
Project grant - Signage - Saanich	-	2,000
Transfer from operating fund	4,000	-
	<u>4,809</u>	<u>3,095</u>
<b>Expenses</b>		
Community donations		
- Cordova Bay Pre School - play equipment	2,000	-
- Saanich Fusion Soccer Club - Lochside Park team bench	2,000	-
	<u>4,000</u>	<u>-</u>
Net Revenue in Excess (Less than) Expenses	<u>809</u>	<u>3,095</u>
Accumulated Surplus, Community Fund, beginning of year	3,314	219
Accumulated Surplus, Community Fund, end of year	<u>4,123</u>	<u>3,314</u>



Anthony Minelli, President



Barb Lucas, Treasurer

**Cordova Bay Association for Community Affairs  
Notes to Financial Statements  
For the Year Ending December 31, 2014**

**Note 1**

Investments consists of cashable Guarenteed Investment Certificates maturing in:

2015	<u>12,752</u>
	<u><u>12,752</u></u>

**Note 2**

The Community Fund was created for the purpose of promoting the preservation and development of community facilities. In 2013 the fund received \$2000 from the District of Saanich under their Community Project Grant for the purposes of community trail signage. After extensive discussions with Saanich Parks, the signage will now be located at McMinn Park with the new water station, with completion in the fall of 2015. Two Community grants of \$2,000 each were awarded in 2014.

**MOTION WILL BE MADE FOR ADOPTION OF  
CBA FINANCIAL REPORT FOR 2014**

# **APPOINTMENT OF FINANCIAL AUDITOR FOR CBA 2015**

**Motion to be made for adoption as required by Article 7.0 of the CBA Bylaw and as recommended by the CBA Board of Directors that:**

**Mabel Murgatroyd be appointed as the financial auditor for the CBA for 2015**

# CBA Chairs Reports



- 1) Membership Report – Randy Otto**
- 2) Traffic Report – Graham Shorthill**
- 3) Planning Report – Tom Richey**
- 4) President's Report- Anthony Minniti**

# CBA Membership Report:



**Randy Otto**

## Membership

Support your local community by becoming a CBA member. Membership is only \$5 per year, per person. You can now pay online or by cheque. Consider a two, three or four-year membership to avoid yearly renewals. Renewals are due at the beginning of each calendar year - our goal is 1000 members. Please help us meet it. **The larger our membership, the greater our voice with Saanich Council on issues that affect Cordova Bay.**

**NEW: Online - join or renew for two, three or four years**

- You can pay securely with **PayPal** for two, three or four-year memberships. **Click here to start.** (One-year memberships must be paid by cheque.)

**By cheque - join or renew for one, two, three or five years**

- **Mail the Membership Application Form** with the cheque payable to Cordova Bay Association for Community Affairs to:  
Membership Secretary  
P O Box 41003  
5166 Cordova Bay Road  
Victoria V8Y 0A3
- Or **put it in the CBA box** at the Super Duper Store (Dollar Store) in the Cordova Bay Plaza.

Receipts by e-mail or mail are available from:  
**cbamail@shaw.ca**

## Your e-mail address is important to us

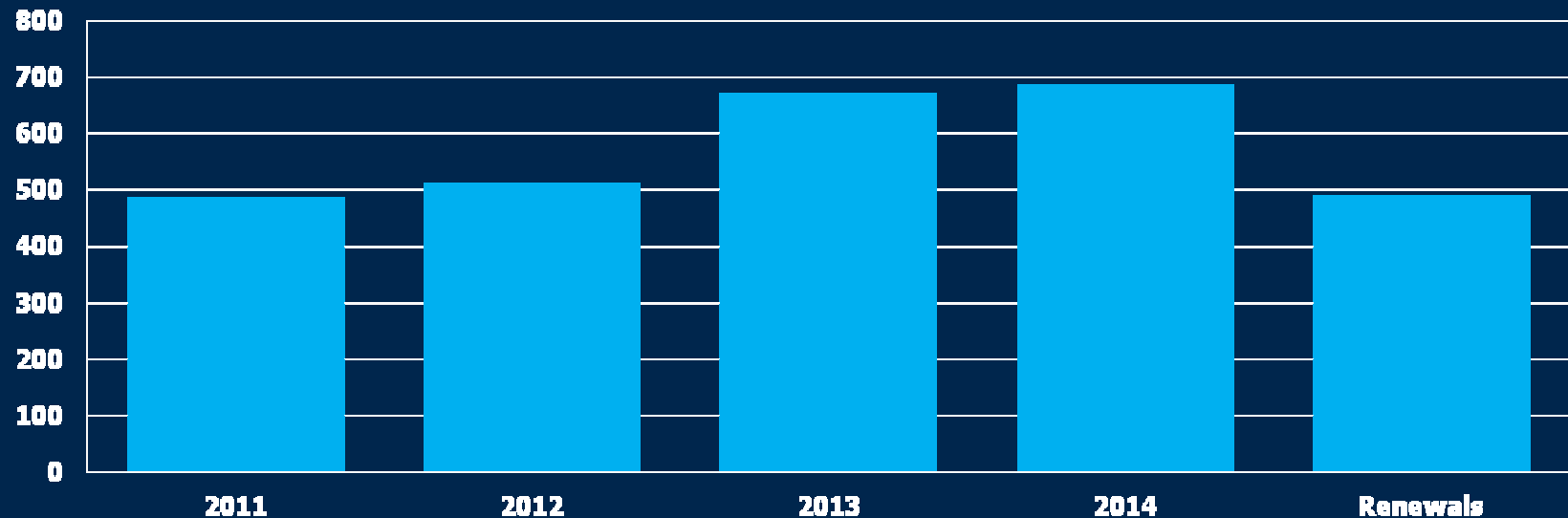
Please ensure you include your e-mail address with your membership or payment form. This will assist us in communicating with you efficiently and help us avoid postage costs. Many thanks. And, members, if you change your e-mail address, **please** let us know.

**And, don't forget, if you are a CBA member, we send the *Cordova* newsletter to your e-mail address.**

CBA Membership Chair: **Randy Otto.**



## CBA Membership 2011-2014 & Renewals



- **Membership reached 685 at the end of 2014**
- **Current renewals are at 490 and include multi-year renewals up to 2019.**
- **Goal is to reach at least 1,000 members for continuing to have strong input with Saanich and contribute to local community improvements.**

# **CBA Traffic Report: Graham Shorthill**



**This has been a slow year for translating plans into concrete results, due to staff changes at Saanich. Active Projects on the website.**

## **Immediate low cost projects:**

- 1) Parking at CB Elementary
- 2) New bus shelter at Plaza
- 3) Sunnymeade Slow down traffic

## **➤ Immediate med low cost projects:**

- 1) Bicycle & traffic calming at Fowler

# Current CBA Traffic Projects

## PROJECT

## CONCERN RAISED [status]

- |   |                          |
|---|--------------------------|
| 1.Sayward Road/Pat Bay highway intersection | accidents [completed]    |
| 2.Sayward/Hunt/Fowler corner                | accidents [completed]    |
| 3.Fowler Road/Fowler Park entrance          | speeding [with Saanich]  |
| 4.Parker Avenue                             | blind corner [noted]     |
| 5.Parking at Cordova Bay Elementary School  | space limited [noted]    |
| 6.Bus shelter at Cordova Bay Plaza          | poor shape [in progress] |
| 7.Cordova Bay Road - Claremont to the Plaza | speeding [with Saanich]  |

## Current CBA Traffic Projects - Continued:

### PROJECT

### CONCERN RAISED [status]

- |  |  |
|--|--|
| 8.Doris Page Park  | unclear boundary for park [with Saanich] |
| 9.Sunnymead, Maplegrove, McMinn Park<br>& Approaches to Lochside Elementary School | speeding [in progress]                   |
| 10.Royal Oak Dr./Cordova Bay Rd/<br>Blenkinsop Rd intersection                     | right lane issue [raised with Saanich]   |
| 11.West Bank intersection with<br>Cordova Bay Road                                 | dangerous dev. [raised with Saanich]     |
| 12.Cordova Bay Road along the cliffs   | erosion of cliffs [Sandwell plan]        |
| 13.Pat Bay highway frontage road   | entrances to Pat Bay [raised with BC]    |
| 14.Haliburton and the Pat Bay highway  | walking safety [raised ]                 |

# CBA Planning Report

**Where can you find information on current proposed projects?**

On the Saanich website applications for Development Permits, Development Permit Amendments, Development Permit Variances and Subdivisions can be found at [www.saanich.ca/business/development/cordova.html](http://www.saanich.ca/business/development/cordova.html)

The Cordova Bay area plan can also be found on Saanich website at [www.saanich.ca/business/lap/cordova.html](http://www.saanich.ca/business/lap/cordova.html)

# Current CBA Planning Applications

**Current projects:** 14 applications registered at Saanich

## **Projects of interest:**

941 Sutcliffe Rd (Community Badminton Club)

5117 Del Monte Ave (5 lots)

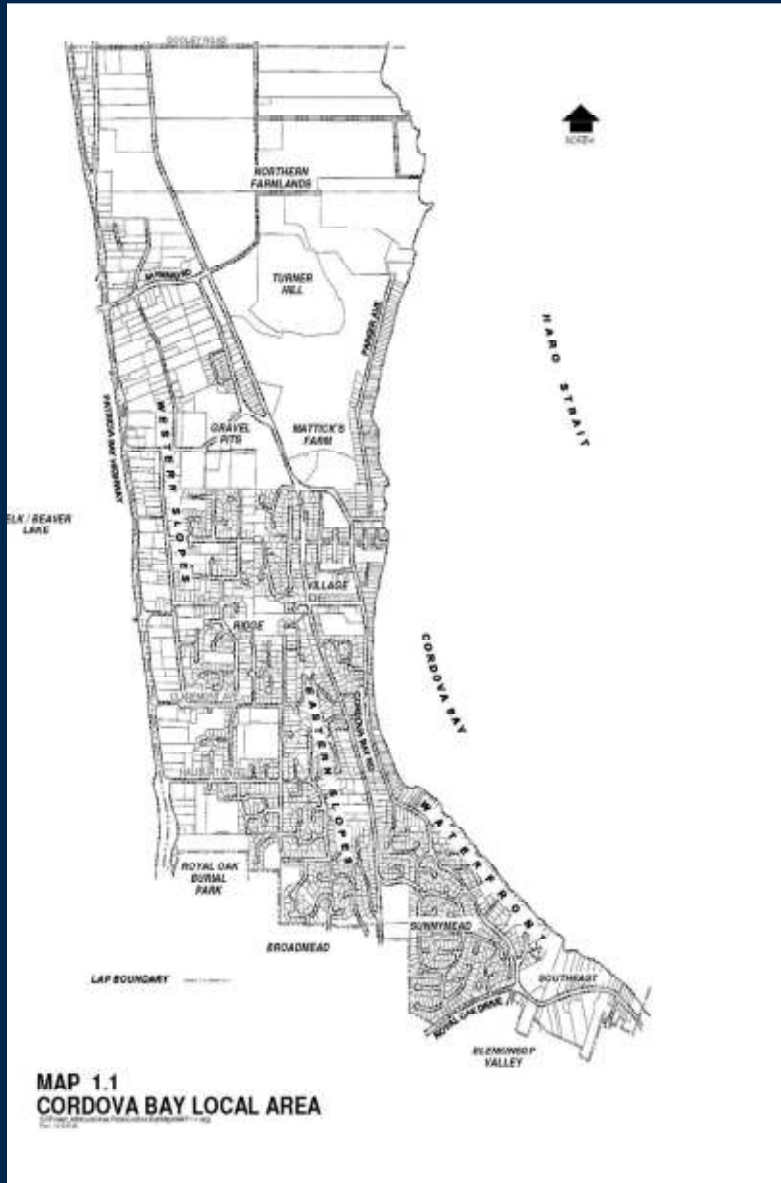
5197 Del Monte Ave (4 lots, not on Saanich website)

4655 Cordova Bay Rd (8 Lots)

The Trio Lands: being developed by The Aragon Group.

If you feel strongly about the growth and character of Cordova Bay, then you are urged to consider becoming an active CBA member of this committee.

# Cordova Bay Local Area Plan



The following items are required and must be considered for presentations to the CBA:

1. A detailed site map for discussion
2. Existing zoning / zoning being applied for
3. Plan for communicating your proposal to the community and neighbours together with a neighbourhood meeting and area to be canvassed.
4. Size and description of lots
5. Size and description of proposed housing plan or plan of subdivision. If available.
6. Timing schedule for development
7. Indication that proposed final development maintains character of community
8. Tree survey. If available
9. Description of covenants being offered and variance being sought.

# **CBA President's Report – 2014**

## **Anthony Minniti**

- TRIO- stay tuned
- Cordova Bay Rd. & Doumac Ave- proposed new mixed use building- commercial & residential
- Environmental Development Protection Area objectives are to:
  - Protect the areas of highest biodiversity
  - Require mitigation during development
  - Require restoration to damaged or degraded ecosystems during development.



# CBA President's Report – 2014

## Anthony Minniti



**McMinn Park Interpretive Sign- coming soon**

# **Cordova Bay Day 2014:**

**Special thanks for donations received,  
St. David by the Sea Anglican Church,  
& Cordova Bay Plaza & Matticks Farm**

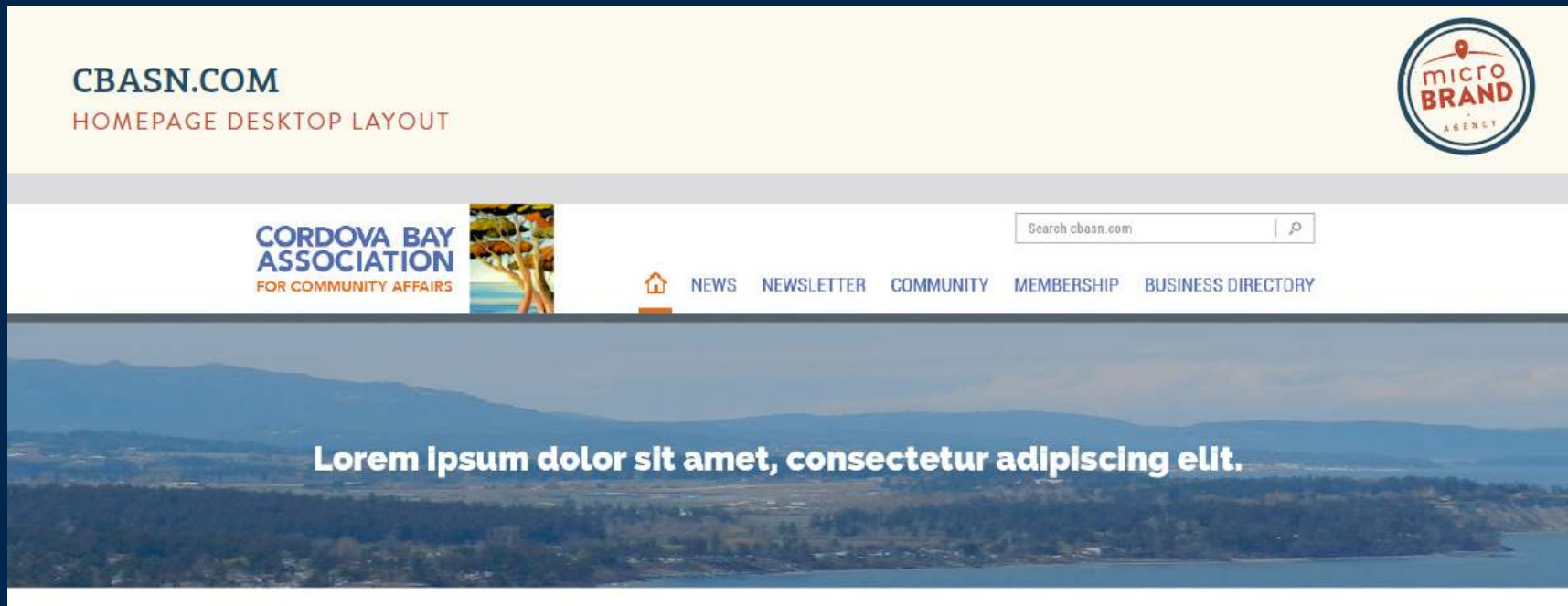
Special thanks to board members on committee: Randy, Sylvia  
Larry (co chairs) for coordinating activities for CB Day

# **Cordova Bay Day 2015**

## **June 27, 11am to 3pm**

# CBA Website & Advertising Success

[www.cbasn.com](http://www.cbasn.com)



- ✓ **New site coming in 2015**
- ✓ **59 advertisers in 2014**
- ✓ **Cost to advertise for one year with interactive logo is \$20**

**Special thanks to Penny Joppe for overseeing website & advertising**

# **CBA Election of New Directors 2014**

## **Nominating Committee:**

- 1.Barb Lucas (Chair)**
- 2.Rainer Lucas**
- 3.Gloria Wills**

## **Candidate Bio List:**

- 1.Randy Otto\***
- 2.Graham Shorthill\***
- 3.David Kuprowsky\***
- 4.David Cronkhite**
- 5.Sandy Medler**

**\* Current board members**

## **Departing Directors:**

**Sylvia Burkhardt  
Ed Boomers  
Lori Strandland**

# CBA Candidate's Bio for 2015 Elections

Standing for Re-election for a two year term:

## **David Kuprowsky:**

David has lived in Cordova Bay since 1965 and has seen a lot of change in the community since attending Cordova Bay Elementary and Claremont Secondary schools. He owns and operates a local drywall business. David enjoys being active in the community and when not working, can often be found on the local golf courses.

## **Randy Otto:**

Randy moved to Cordova Bay from Winnipeg in 2006, filling a lifelong dream to live in a comfortable climate, near the water and to enjoy a slower pace of life. Randy manages a portfolio of investments and small businesses, is a Certified Personal Success Coach and Hypnotist, volunteers on his sons' sports teams, has been active on several boards, and currently is the Membership Chairman with the CBA. He lives here with his wife Terri, and two sons.

## **Graham Shorthill:**

Graham came to Canada from the U.K. in 1970, moved to Cordova Bay in 1975, built a house and has lived here ever since. In 1976 he attended the first meeting for the Cordova Bay Association when the issue was "What's going to happen at Mattick's Farm?" He helped start the *Friends of Mt. Douglas Park Society*, wrote on park issues for *The Cordovan* newsletter in the 90's and has been an active member of the Cordova Bay Road Subcommittee. Graham is now retired from Camosun College, but still occasionally teaches courses in chemistry.

# **CBA Candidate's Bio for 2015 Elections – Con't**

## **David Cronkhite:**

David Cronkhite and his wife, Sheila, have lived in Cordova Bay for the last three years after retiring from Calgary, where he worked as a professional engineer. They have been part time residents of Victoria since 2005. David continues to be involved with multi-family inner city property development in Calgary, with a focus on community fit, a reduction in urban sprawl and energy efficiency. David is currently Treasurer for the Goldstream Masonic Lodge hall in Colwood.

## **Sandy Medler:**

Sandy has been a resident of Cordova Bay since 1985. He is an Associate Broker with Sotheby's International Realty Canada and has been selling real estate on Vancouver Island for over 46 years. A strong believer in giving back to his community, Sandy has been involved with a variety of organizations, including the Victoria Fish & Game Protective Association; Past President of the Mill Bay Chamber of Commerce, the Kinsmen and K40 Clubs, the Gyro Club; and is a life member of the North Cowichan Volunteer Fire Department and South Vancouver Island Rangers.

# **CBA Election of New Directors 2015 – Con't**

**Nominated Candidates' List: 2-year terms (Apr 2015– Apr 2017):**

- 1. Randy Otto\***
- 2. Graham Shorthill\***
- 3. David Kuprowsky\***
- 4. David Cronkhite**
- 5. Sandy Medler**

**\* Current board members**

**Any nominations from the floor (two CBA members can nominate an individual)**

**Motion for adoption of new directors once nominated**

# Business – new or old?



**DOOR PRIZES-**  
**Howard Johnson Hotel**  
**Lady Bug Boutique**



# Special Thanks:

1. **Penny Joppe** – Website , advertising, & news articles
2. **Ruth Klapauszak, Ani Ariana, Chris Harbord, Roger Stonebanks** – Newsletter Team
3. **Mabel Murgatroyd** – CBA Auditor from 2014
4. **Nominating Committee for 2014** – Rainer Lucas and Gloria Wills
5. **Tony de Goutière** – Beautiful photos
6. **Richard Alexander** – CBA IT Tech & presentation support
7. **Megan Goodacre (CalmSea Media)** – Website support
8. **Cordova Bay 55+ Association** – CBA Board meetings
9. **St. David by the Sea Anglican Church** - CB Day venue for 2014
10. **Super Duper Store (Jeannie Cam)** – CBA membership collections
11. **Tru Value Foods** – CBA Donation setup
12. **Doug Beale** – Chair CB Road Sub Committee
13. **Scott Marshall** – CB legal adviser
14. **Mayor Atwell**– Guest speaker at AGM in 2015
15. **CBA Day 2014 Donation Sponsors**
16. **The Business Directory advertisers (website & newsletter)**

**Motion for adjournment**